

**Review of Governance Committee: Change to Secretary and COC**

Article VII. Section B.

Current	Recommendations	Justification
<p><b>Section B. Committee on Committees</b></p> <p><b>1. Membership:</b></p> <p>One member from each of the areas below shall be elected by the voting members in each area.</p> <ul style="list-style-type: none"> <li>a. mathematics and sciences</li> <li>b. social and behavioral sciences</li> <li>c. fine arts and humanities</li> <li>d. professional studies</li> <li>e. education</li> <li>f. professional staff</li> <li>g. library</li> <li>h. management/confidential</li> <li>i. one student for a one-year term to be named through SGA procedures.</li> </ul> <p>The members shall be elected for two-year terms with either three or four members to be elected each year as required to maintain the distribution described above. The chair of this committee shall be elected by the members of this committee for a one-year term.</p> <p><b>2. Duties:</b></p> <p>In preparing slates for elections and appointment to committees, the Committee on Committees should strive to ensure opportunities for all eligible members of the College faculty to participate, with special</p>	<p>Dissolve this committee and move the responsibilities to the Secretary of the Senate.</p>	<ol style="list-style-type: none"> <li>1. Meaningful and extensive technological changes make a committee this large unnecessary for organizing and running elections.</li> <li>2. Given that the work could be done by one person (in conjunction with administrative staff), the work involved in recruiting this many people to committee seems superfluous.</li> </ol>

efforts to involve participation by minorities, women and new staff.  
The Committee on Committees shall:

- a. Prepare and submit a slate of candidates for elected Faculty Senate committees (other than senators) to the Faculty Senate not later than six weeks before the end of the spring semester.
- b. Present recommendations to the Faculty Senate for all appointed Faculty Senate committees not later than six weeks before the last day of classes of the spring semester.
- c. Publicize the above elective slate not later than one week in advance of the Faculty meeting at which further nominations will be received from the floor.
- d. Conduct the above elections not later than four weeks before the end of the spring semester each year.
- e. Submit names to the Senate to fill the unexpired term for any elected or appointed office during the academic year except for those representatives to the Senate elected by and from their area.
- f. Seek nominees for and conduct special elections.
- g. Report to the Faculty Senate concerning appointments and elections.

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Article V. Section B. #3

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<p>3. The secretary of the Senate shall:</p> <p>a. Record and publish the minutes of all meetings of the faculty and Senate.</p> <p>b. Publicize the meetings of the faculty and Senate, including the agenda of such meetings.</p> <p>c. Keep a file of all minutes, correspondence, reports and other documents so as to comprise a total record of the activities of the faculty. A copy of the file will be placed in the library archives.</p>	<p>3. The secretary of the Senate shall:</p> <p>a. Prepare and submit a slate of candidates for elected Faculty Senate committees (other than senators) to the Faculty Senate not later than six weeks before the end of the spring semester.</p> <p>b. Confirm that candidates are eligible for the position.</p> <p>c. Present recommendations to the Faculty Senate for all appointed Faculty Senate committees no later than six weeks before the last day of classes of the spring semester.</p> <p>d. Publicize the above elective slate not later than one week in advance of the Faculty meeting at which further nominations will be received from the floor.</p> <p>e. Conduct the above elections not later than four weeks before the end of the spring semester each year.</p> <p>f. Submit names to the Senate to fill the unexpired term for any elected or appointed office during the academic year except for those representatives to the Senate elected by and from their area.</p> <p>g. Seek nominees for and conduct special elections.</p> <p>h. Report to the Faculty Senate concerning appointments and elections.</p> <p>i. Serve as the contact person for elections and committee placement.</p>	<p>1. The newly created position of recording secretary/administrative assistant for the Faculty Senate now covers the duties and responsibilities of the Secretary. Rather than eliminating the position, the ROG Committee is proposing that the Secretary, in conjunction with administrative staff, take over organizing and running the elections for Faculty Senate and its associated committees.</p> <p>Note: The red text is the original text from the Committee on Committees section of Chapter 150. The blue text adds two new duties:</p> <p>1. Someone should be responsible for making sure that people nominated to various positions are eligible (i.e. hold the correct position in the college). Given that the Secretary would, if this change passes the Faculty Senate, be responsible for organizing elections, they seem like the appropriate person to do so.</p> <p>2. In an effort to reduce the number of inquiries the Faculty Senate Chair must field, we are overtly specifying that election and committee placement question should be directed to the Secretary. While this won't catch all such questions, we hope that it will at least decrease the number of emails and calls aimed at the Chair.</p>

**Elections (Article 10, Section 1F)**

Current	Recommendations	Justification
<p><b>Offices of the faculty to be filled by election by the voting faculty:</b></p> <ol style="list-style-type: none"> <li>1. Vice chair of the Senate and chair designate.</li> <li>2. Secretary</li> <li>3. Treasurer</li> <li>4. Three or four members each year of the Committee on Committees.</li> <li>5. Representative and alternate representative to the State University Senate.</li> <li>6. Two faculty representatives to the Student Senate.</li> <li>7. Elected representatives of the faculty to other organizations.</li> </ol>	<p><b>Offices of the faculty to be filled by election by the voting faculty:</b></p> <ol style="list-style-type: none"> <li>1. Vice chair of the Senate and chair designate.</li> <li>2. Secretary</li> <li>3. Treasurer</li> <li><del>4. Three or four members each year of the Committee on Committees.</del></li> <li>5. Representative and alternate representative to the State University Senate.</li> <li><del>6. Two faculty representatives to the Student Senate.</del></li> <li>7. Elected representatives of the faculty to other organizations.</li> </ol>	<p>If the Committee on Committees is dissolved, these positions will no longer need to be filled.</p>